

# **A.P. STATE COUNCIL OF HIGHER EDUCATION**

## **APLAWCET 2021 SPOT ADMISSIONS**

From  
**Chairman & Competent Authority,**  
A.P.State Council of Higher Education.

To  
The Principals of all Law  
Colleges in AP

### **Letter No. APLAWCET–2021/SPOT ADMNS/CAT-A/01, Dated: 03-03-2022**

Sir,

SUB: APLAWCET2021–LLB/LLM-Admissions–Communication of guidelines to fill the leftover vacancies during Institutional Spot Admissions –Reg.

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The Principals of all law colleges in AP state are informed that APLAWCET-2021 Admissions are completed and the students were instructed to report at colleges.

You are requested to fill up the left over and dropout vacancies by conducting Spot Admissions on or before 03-03-2022.

Principals are requested to comply with the following sequence of operations:

1. Collect original certificates from candidates for causing verification and the tuition fee admissible.
2. Update the joining details by logging into <https://lawcet-sche.aptonline.in/LAWCET/Views/index.html> with the user id already being used for updating joining details
3. Derive spot vacancy. The unfilled and not joined / dropout vacant seats will now become vacancies for spot admissions.
4. Candidate's who are not in current list of allotments shall not be continued and they shall be directed to report at the new institution/ course into which they were re-allotted during final phase of allotments based on their option.
5. If any candidate now wishes to cancel his allotment, they shall be permitted to do so and his name shall be unchecked from the list of candidates joined before deriving spot admissions.

Please comply the following scrupulously:

1. Issue a Notification in a Daily News paper indicating the date of Spot Admissions.
2. Candidates who have not taken admission so far are only eligible. Candidates shall not be allowed for spot admission without original certificates.
3. The vacancies are to be filled first with those qualified in APLAWCET 2021 possessing 50% for OC and 45% and above for BC/SC/ST aggregate marks in LLB degree examination. Eligibility for admission into LLB &LLM courses are as given under:

COURSE_TYPE	ELIGIBILITY	QUALIFYING EXAMINATION
LLM	LLB	1)50% AND ABOVE FOR OC 2)45% AND ABOVE FOR BC/SC/ST
LLB3YR	DEGREE	1)45% AND ABOVE FOR OC 2)42% AND ABOVE FOR BC 3)40% AND ABOVE FOR SC/ST
LLB5YR	INTERMEDIATE	1)45% AND ABOVE FOR OC 2)42% AND ABOVE FOR BC 3)40% AND ABOVE FOR SC/ST

4. If the vacancies are still left, candidates who have passed the qualifying examination with required marks as mentioned above in examinations are to be considered.
5. Candidates who satisfy the definition of Local/Non-Local shall alone be granted admission. Candidates whose qualifying examination is from other state [For this purpose, Telangana is not other state] but either of the parents resided for a period of 10 years in A.P/Telangana state are eligible for Spot Admissions.
6. Candidates possessing the qualifying examination certificate from approved institution shall alone be considered for admission.
7. Certificates to be Verified:
  - Qualifying examination consolidated marks memo and provisional pass certificate
  - Transfer certificate(TC)
  - eligibility for admission into a branch shall be as per the affiliating university concerned
  - Study Certificate.
  - Residence Certificate.
  - Caste Certificate
  - Aadhar number/Any Govt .Id
8. Upload of scanned copies of all above certificates for Verification and for ratification of spot admissions made.
9. Principals are requested to collect from each candidate admitted through Spot admissions the following processing fee.

**The amount collected from the candidates of Spot admissions has to be remitted online through payment gateway**

9. All the Vacancies may be treated as Open Category and Candidates of OC/BC/SC/ST are to be considered in the Merit order for these seats. If no girl candidates are available, they can be filled with boy candidates. First preference shall be given to APLAWCET qualified and eligible candidates and the remaining seats for eligible candidates.
10. After entering details of candidates admitted under spot admissions in the web portal, take print out of the same. The list shall be signed by the Principal and shall be uploaded along with the scanned copies of certificates of the following in the order for ratification.
  - SSC or 10<sup>TH</sup> class equivalent certificates
  - Qualifying examination consolidated marks memo and original certificate(OD)
  - Intermediate Marks Memo
  - study certificates
  - Caste certificate in respect of SC/ST/BC
  - Transfer Certificate

- Residence certificate of either of parents for a period of 10 years in case of non local candidates
11. Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069(OR)** [specialofficerapsche@gmail.com](mailto:specialofficerapsche@gmail.com)

ACTIVITY	DATE
LAST DATE FOR CONVENER ONLINE ADMISSIONS UPDATE BY COLLEGES	<b>03-03-2022</b>
UPLOADING OF SPOT ADMISSIONS IN WEB PORTAL WITHOUT LATE FEE	<b>04-03-2022 to 08-03-2022</b>
PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITHOUT LATE FEE	<b>04-03-2022 to 08-03-2022</b>
UPLOADING OF SPOT ADMISSION CANDIDATES IN WEB PORTAL WITH LATE FEE OF Rs.2000/- PER DAY	<b>09-03-2022 to 16-03-2022</b>
PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITH LATE FEE OF 2000 PER DAY	<b>09-03-2022 to 16-03-2022</b>

Status of the candidate	Fee
Qualified in LAWCET 2021	<b>1000/-</b>
Not qualified in LAWCET-2021	<b>1600/-</b>
Late fee levied after the stipulated date but up to the cut-off date : Rs.2,000/- per day	

**PROCEEDINGS for the ratification/rejection of admissions made**

After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website through the link Proceedings.

Sd/-  
Competent Authority  
APLAWCET 2021 ADMISSIONS